



New York State Elks Association
Benevolent and Protective Order of Elks, U.S.A.

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Soccer Shoot Chairman
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Keys to a successful Shoot:

- Book the Venue early- try to tie it in with Local Soccer Associations
- Advertise- Schools, Local Soccer Leagues, Face book
- Put together a committee of Volunteers for the Shoot
- Check your five goals are sound and you have a rope grid for Regulation Goal
- Ensure that you have enough balls and check the weight
 - 8 1/2 to 10lbs. U-8 through U-12 use size 4's and U-14 use size 5's.
 - Sterling Athletics-Elks Logo Balls 800-767-1765 Ext 118

Contact Aon Insurance for Liability Insurance 30 days prior to Event
@ 800-421-3557. Refer to page two of Soccer Shoot Manuel.

Day of Shoot:

- Have plenty of Registration forms and Score Sheets on hand.
- Registration form has to be filled out completely.
- This form goes on throughout the competition.
- The winner needs the Exalted Rulers info and Lodge Chairpersons Info
- Copy of birth certificate to move on.
- If the winner cannot attend the second-place finisher goes in their place
- Start at advertised time
- Go over rules
- Use the correct balls and correct distance

2 Days after Shoot:

- Forward Contest Event Report, Competition Forms, Registration Forms and Birth Certificates to the next level Chairperson.
- Give Copy of Contest Event Report to Lodge Secretary to be recorded in your Lodge's Charitable Report.
- Forward Copy of Contest Event Form to me for reimbursement of Expenses if you hosted a District (Maximum \$250), Regional (Maximum \$350) or State Competition (Maximum \$2500)